

# Community Area Partnership Agreement 2012/13:

## Budget details for CAP running costs

### Your Details:

Name:	
Partnership:	Malmesbury & the Villages CAP
Address:	
Phone:	
Email:	

### Bank Account Details:

Account name:	M & V CAP
Sort code:	
Account no.	
Balance of funds at beginning of year:	£1518

### Details of Budget:

<b>Administrator / Project Officer (inc travel) costs:</b> ▪ <i>Details</i>	Cost: a £7638
<b>Consultation activities, public events, analysis, etc:</b> ▪ <i>details</i>	b £490
<b>Advertising &amp; promotion (inc websites):</b> ▪ <i>details</i>	c £65
<b>Plans, questionnaires, other printing costs:</b> ▪ <i>details</i>	d £370
<b>Office expenses, consumables, etc.:</b> ▪ <i>details</i>	e £100
<b>Other costs:</b> ▪ <i>details</i>	f £300
<b>Amount of funding rolled forward from 2011/12 to be spent in 2012/13:</b>	g £845
<b>Total running costs applied for:</b>	<b>h £8118</b>

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the [insert] Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

**Signed:** .....

**Date:** 18/5/2012

**Please post your Annual Workplan and Budget Form for running costs to:**  
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN